COLUMBIA | SCHOOL OF SOCIAL WORK

SSOL REGISTRATION GUIDE

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Welcome
* The University requires all students to provide a valid mailing address.
Please review and confirm your addresses(es) before proceeding.
* The University prefers distributing Refunds and Stipends through Direct Deposit.
Please update and confirm your direct deposit information.
* You have a **registration** appointment right now for Fall 2012.
Your appointment window ends at 9:30PM.
Register for classes here.
* Your next **registration** appointment for Spring 2013 is Sep 01, 2011 between 7:00AM and 9:30PM.
See more appointments here.
* Please click here to complete the online NY State required
Meningitis Vaccination Decision form.

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Once you've signed into SSOL using your UNI and network password, follow this link to begin registration. (SEE PAGE 2)

You can review your additional Registration Appointment times by following these links. (SEE PAGE 4)

If your Appointment times are MISSING, please IMMEDIATELY contact: swstudentaffairs@columbia.edu

All holds (Immunization, Financial, Library, or a Dean's hold) MUST be cleared prior to registration. You will be BLOCKED from registration if any holds exist. Follow this link to the HOLDS screen to determine your hold and begin the process of resolving it. (SEE PAGE 5)

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Spring 2013 Registration

- **Please remember that as of the first day of the term, you may not drop your last (only) class. You must consult with your advisor to withdraw.**
- The Web Registration system is available to Columbia University students with scheduled appointments. You may check your appointment times on Student Services Online.
- You may not be permitted to register if your Student Account has been placed on Hold by a Dean for academic reasons, because of a financial obligation or because of non-compliance with the immunization requirement.
- During peak activity, you may experience a noticeable pause. Please stay on the line; the system is still at work.
- Your account balance is updated nightly and may be viewed on Student Services Online.
- By registering you agree to be bound by the policies and regulations of Columbia University, which include paying collection costs and/or attorney fees if your unpaid student account balance is referred to an outside collection agency and/or attorney.

☐ I have read and agree to the conditions above. ◀— **Check this box.**

- If you are in F-1 (Student) or J-1 (Student Category) immigration status you must register full time each semester of your academic program. The University is required by law to notify the Immigration and Naturalization Service of all F-1 and J-1 students who are enrolled less than full time as of the close of the last day of the change of program period for this semester. Any exception to the full time registration requirement must be approved and recorded by the International Students and Scholars Office (ISSO) BEFORE the close of the STANDARD registration period, i.e., BEFORE the start of Late Registration.
- Holders of B-1, B-2, WT or WB immigration status are prohibited by law from enrolling for a course of study. Contact the ISSO for further information.

○ I do not HOLD F-1 or J-1 immigration status
○ I understand I must register full time   ◀— **Select as appropriate, and click Continue.**

[Continue] ◀—

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Spring 2013 Registration

- To register for a class you need the 5 digit Call number of the class.
- Click search to find a Call number.
- Please send us your comments about Web Registration.

Add or Check Class Status

Call# [_____] [Query/Add Class]

Spring 2013 classes

There are no classes in your schedule.

Search Class

Enter your desired-course's 5-digit Call number to add it to your schedule. The Call number can be found through the CSSW Directory of Classes.

- Once you've successfully added a course, it will appear here in the Registration section of SSOL. It will take 24 hours for the course to appear under "Schedule".

- If the class you attempt to add is full, the system will alert you and offer a list of open sections of that course, if available.

Fall 2012 Social Work T7320
ADULT PSYCHPATH/PATHWAY-WELLNS

Section 001 — **Call Number:** 81761 **Points:** 3 Textbook Information
Day/Time: T 11:00am-12:50pm **Location:** 312 School of Social Work
Enrollment: 23 students (24 max) as of November 8, 2012
Notes: ELECTIVE. Pre-req: T7100
Instructor: Robin Gearing

Section 002 — **Call Number:** 11097 **Points:** 3 Textbook Information
Day/Time: T 2:00pm-3:50pm **Location:** 311 School of Social Work
Enrollment: 14 students (24 max) as of November 8, 2012
Notes: ELETIVE. Pre-req: T7100
Instructor: Katherine Shear

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Registration appointments are designated times during which you may enroll in courses using SSOL Registration.

See Also: **Registration**

Fall 2011 Registration		
Begin	**End**	**Type**
Sep 30, 1999 7:00am	Dec 31, 2012 11:00pm	Add, Drop

Spring 2012 Registration		
Begin	**End**	**Type**
Sep 30, 1999 7:00am	Dec 31, 2012 11:00pm	Add, Drop

Summer 2012 Registration		
Begin	**End**	**Type**
Oct 1, 1997 7:00am	Dec 31, 2012 11:00pm	Add, Drop

Fall 2012 Registration		
Begin	**End**	**Type**
Dec 12, 2011 7:00am	Dec 31, 2012 11:00pm	Add, Drop

Spring 2013 Registration		
Begin	**End**	
Sep 1, 2011 7:00am	May 1, 2013 11:00pm	

Your Spring 2015 Registration Appointment times will be listed here. If your Appointment times are MISSING, please contact: swstudentaffairs@columbia.edu

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You have no holds at this time. ◀

If a hold exists on your student record, the hold type will be listed here. Registration will be **BLOCKED** until all holds are cleared. For resolution, please contact the following:

IMMUNIZATION: 212-854-7210
FINANCIAL: swfinaid@columbia.edu
LIBRARY: 212-854-2235
DEAN'S: swstudentaffairs@columbia.edu

All general registration questions and concerns should be directed to:
swstudentaffairs@columbia.edu